

**GREENBELT COMMISSION  
MINUTES OF  
February 21, 2011**

The Greenbelt Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on February 21, 2011, at 6:30 p.m. Notice and Agenda of the meeting were posted at 201 W Gray Building A, the Norman Municipal Building and at [www.normanok.gov](http://www.normanok.gov) twenty-four hours prior to the beginning of the meeting.

**ITEM NO. 1 BEING: CALL TO ORDER.**

Chairperson Lyntha Wesner called the meeting to order at 6:33 p.m.

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**ITEM NO. 2 BEING: ROLL CALL.**

MEMBERS PRESENT:                Bob Bruce  
   Jim McCampbell  
   Van Cline  
   Jane Ingels  
   Mary Peters  
   Lyntha Wesner

ABSENT:                                Geoff Canty  
   Jack Eure  
   Richard McKown

STAFF MEMBERS PRESENT:       Susan Connors, Director of Planning & Community Development  
   Ken Danner, Development Manager, Public Works  
   Jane Hudson, Planner II  
   Jolana McCart, Admin Tech IV

**ITEM NO. 3 BEING: Approval of the Minutes from the January 24, 2011 Regular Meeting.**

V Cline requested an amendment to the minutes to show the following text:

*In Whispering Trails there is a lot to commend, i.e. the interaction between developers to provide inter-connectivity between the developments, a desire to facilitate public school transportation and the potential use of an existing utility easement for trails (on the east side of Redlands Subdivision). The Commission recommends approval of the Preliminary Plat assuming the approval of the proposed long term park solution, as presented to the Commission by Engineer Tom McCaleb **which greatly enhances the development**. In addition, the Commission encourages better pedestrian connectivity to the proposed commercial property.*

**Motion** by J Ingels for approval as amended; **Second** by B Bruce. All approve.

**ITEM NO. 4 BEING: Review of Greenbelt Enhancement Statement:**

a. CONSENT DOCKET

i. GBC 11-06

Applicant: William P. Bryan

Location: This property is located south of Indian Hills Road, between Porter Avenue and 12<sup>th</sup> Avenue NW.

Request: Certificate of Survey for a re-subdivision of Lot 4 of the previously approved Arms Acres Certificate of Survey filed in 2005.

**Motion** by J Ingels to accept the Consent Docket; **Second** by V Cline. All approve.

For informational purposes, S Connors explained that this application for a Certificate of Survey was for less than 40 acres and thus did not require Pre-Development application.

b. NON-CONSENT DOCKET

No items submitted

Chair Wesner stated that B Bruce had suggested using Section 4-2028, of Article XXI (Greenbelt Commission) of the Norman Code of Ordinances, as a checklist in order to facilitate getting to the heart of the matter when reviewing applications. She also stated that J Hudson had suggested adding a place for public/private use to the matrix on the application. Commission members approved of both suggestions. The Chair said that finding ways to make the Greenbelt Enhancement Statement work for the developers and Commission members was still a work in progress.

**ITEM NO. 5 BEING: Discussion of land south of Canadian Trails Subdivision.**

S Connors explained to the Commission that the privately owned parcel for discussion adjoined the City owned Canadian Trails Park. The detention pond on the property holds a large amount of water from the Canadian Trails subdivision and is under a contractual agreement as an irrigation source for a private golf course. The owner is responsible for the maintenance of the property.

L Wesner reported that the owner of this property had contacted former Development Manager Pat Copelend expressing an interest in selling said property to the City due to its close proximity to the Canadian Trail Park. She stated that the owner had also contacted her, as head of the Norman Area Land Conservancy, wanting to know if they would be interested in purchasing the property. Research showed that the property does not qualify for Federal monies since it is not agricultural. The board did discuss it and felt that the City should be the one to take the property. She showed how the property would fit into the Greenbelt Master Plan.

Further discussion was held on the pros and cons of City ownership of this parcel.

**Motion** by L Wesner to consider the request that the City Council explore offers made by the current land owner to sell or partially donate the ownership of this piece of land; **Second** by J Ingels. All approve.

Chair Wesner asked S Connors how the request would be sent to City Council. S Connors stated that she would check with the Mayor and the City Manager as to the best way to address this with Council.

**ITEM NO. 6 BEING: Miscellaneous Discussion.**

S Connors said that the Committee had talked about things that could be done to help move the Greenway Master Plan forward. (Please refer to the Ideas for Amending the Greenway Master Plan.)

**1. *Place Section E as an Appendix which could serve as an un-adopted Implementation Guide.***

Moving Section E as an Appendix would take tension out of the plan and would create a guideline for future development.

**2. *Take the Map on E-12 and E-13 and charts on E-4 and E-6 and put it in the Plan.***

These maps and charts should be put into the plan because the maps provide a broad view of the envisioned trail system and the charts provide criteria for evaluating the corridors.

**3. *Put language in the text to discuss how options for alignments of trails will be considered at the time of development.***

This language in the text of the Plan will clarify how the corridors will be evaluated.

**4. *Put language in the text to explain the Appendix material and why it is separate.***

Self explanatory.

**5. *Sections A-D and F stay in the Plan.***

**6. *Major ideas to remain in Plan would be the Loop Trail and interconnection of trails and sidewalks across the City.***

J Hudson will work on the narrative of the plan, incorporating narrative/reference Section E as an appendix; S Connors said the work would take about one month. We will then get input from the subcommittee and then bring it back to the Commission.

**Motion** by M Peters for plan approval; **Second** by V Cline. All approve.

V Cline wished to discuss the importance of the Commission knowing what they were voting on when voting. He suggested that the comments be written and read back exactly as it will be passed on to the Planning Commission and City Council before voting on the item.

L Wesner said there had been some discussion about what is sent with Enhancement Statement. S Connors stated that it was sent out in the presented format and goes out with the preliminary plat. The comments are attached to the preliminary plat. The Greenbelt Enhancement Statement, along with the motion and vote, will go forward to the Planning Commission.

Discussion was held on what exactly was included in the application. It was felt that the entire ordinance would be more than the applicant would read. Members suggested perhaps making a statement indicating the heart of the document and perhaps highlighting those sections. Section 4-2026 could be incorporated onto the front page.

**ITEM NO. 7 BEING: Adjournment.**

The next meeting will be March 21, 2011.

**Motion** by V Cline for adjournment; **Second** by M Peters. All approve. The meeting adjourned at 7:30.

Passed and approved this 21st day of March 2011.

Lyntha Wesner  
Lyntha Wesner, Chairperson